



**MINUTES OF PUBLIC MEETING OF THE
PHOENIX-MESA GATEWAY AIRPORT AUTHORITY
BOARD OF DIRECTORS | July 17, 2018**

A public meeting of the Phoenix-Mesa Gateway Airport Authority was convened on Tuesday, July 17, 2018, beginning at 9:00 a.m. in the Board Room (Saguaro A & B) of the Gateway Administration Building, 5835 S Sossaman Road, Mesa, Arizona.

MEMBERS PRESENT

Mayor Jeff Serdy, Apache Junction
Lt. Governor Robert Stone, Gila River
Indian Community*
Mayor Gail Barney, Queen Creek
Councilmember Thelda Williams, Phoenix*
Mayor John Giles, Mesa
Mayor Jenn Daniels, Gilbert
**Not Present nor Represented*

AIRPORT STAFF PRESENT

J. Brian O'Neill, Executive Director/CEO
Scott Brownlee, Deputy Director/COO
Chuck Odom, CFO
Maria Gonzalez, Clerk of the Board
Jill Casson Owen, Attorney

GUESTS PRESENT

Keith Belden, Morrision Maierle
Jamie Bennett, Town of Queen Creek
Aric Bopp, City of Mesa
Scott Butler, City of Mesa
John Cox, Garver
Kent Dibble, Dibble Engineering
Mike Griffin, Garver
René Guillen, Town of Gilbert
Chris Hacker, Mead & Hunt
Ken Halverson, Jetstrip/KMH
Benjamin Hernandez, AZ Spaceport Alliance
Brian Howard, CEI
Yuri Hoverson, Able

Gregg Leach, Able
Karyn Mackean, AZ Spaceport Alliance/Keyser
Matt McOmber, CPI Pearl Meza, City of Phoenix
Warde Nichols, Arizona State University
Bryant Powell, City of Apache Junction
Steve Reeder, Kimley-Horn
Tim Reifeiss, Del Star
Will C. Rogers, Able
Valerie Shaffer, Town of Gilbert
Jessica W. Intern
Keith Whitmen, Able
Bob Winrow, WSP

1. **Call to Order** at 9:00 a.m. (Mayor Jeff Serdy)
2. **Call to the Public.**
There were no public comments.
3. **Executive Director's Report**

Executive Director O'Neill provided a briefing on PMGAA financial performance, passenger activity, the community noise report, and an update on various Airport projects. Fiscal Year-to-Date (FYTD) Net Operating Income is \$2,871,888, a 105% increase compared to FYTD17.

Key project updates:

- A draft of the inventory and aviation forecast sections of the Airport Master Plan Update are under review. Invitations have been sent out to invite key stakeholders to participate in either the Technical Advisory Committee or Study Advisory Committee. Both committees will help guide the development of the long-range planning document. The first meeting will be held on July 31, 2018.
- WestJet's winter season return is scheduled for late October. A conference call is scheduled for July 18th to discuss proposed service levels. Additionally, WestJet now has a subsidiary ultra-low-cost airline called Swoop. Coincidentally, Swoop has also indicated an interest in coming to Gateway for the winter season.
- PMGAA is hosting Flair Airlines, another low-cost Canadian airline on July 18th. Flair is interested in possibly serving both Edmonton and Winnipeg.
- Allegiant has experienced some challenges throughout its entire system this summer due to an aircraft shortage. Gateway Airport, like many others, has experienced cancellations. However, Allegiant has been very proactive in contacting passengers in advance about cancelled flights. The issue will resolve with the delivery of additional aircraft.
- Executive Director O'Neill credited Doug Wirthgen, Chuck Odom and all staff involved with the implementation and launch of Phase 1 of the Enterprise Resource Planning (ERP) System. Phase II of the project is underway and will include Payroll and Human Resources modules. A launch date of January 1, 2019 is expected.
- The South Sossaman Road and Hourly Parking Lot Improvement Project will begin on July 23rd and will increase roadway capacity, improve traffic flow in and around the Airport, and create a new entrance into the Hourly Parking Lot. Bob Draper and his team are doing a great job planning for the additional capacity necessary to remain the friendly, convenient Airport serving greater Phoenix.
- Each year a Customer Satisfaction Survey is conducted to gauge how well the Airport is doing meeting the needs of its customers. The survey includes question about eight different operational categories: Directions, Parking, Check-In, Security, Seating, Cleanliness, Baggage Handling, and Customer Service. For the second consecutive year, Gateway Airport exceeded the previous year in all categories. These high ratings are attributed to the hard work and dedication of Airport staff, our airlines, the Transportation Security Administration, and all other airport tenants. Everyone working at Gateway Airport is committed to continuous improvement.

4. Consent Agenda

- a. **Minutes** of the Board Meeting held on June 19, 2018.
- b. **Resolution No. 18-29** - Authorizing the purchase of three service vehicles from **San Tan Ford** in an amount not-to-exceed \$112,739.15.
- c. **Resolution No. 18-30** - Authorizing the Executive Director to execute the Assignment and Assumption of Land Lease 2017-062 for the property located at 5655 S. Sossaman Road, Mesa, AZ 85212 to **Wings Valet Hangar Unit Association**.

**Mayor Gail Barney moved to approve the Consent Agenda.
Mayor John Giles seconded the motion. The motion was carried
unanimously.**

Consideration and Possible Approval of:

- 5. Resolution No. 18-31** - Authorizing an Amendment to the Master Lease Agreement with **Mesa SkyBridge, LLC** for the property located at the southeast corner of Sossaman Road and Velocity Way.

**Mayor Jenn Daniels moved to approve Resolution No. 18-31.
Mayor John Giles seconded the motion. The motion was carried
unanimously.**

- 6. Resolution No. 18-32** - Authorizing a **Memorandum of Understanding between Phoenix Mesa Gateway Airport Authority, the City of Mesa and Able Aerospace Services, Inc.** to expand Able's current facility located at 7706 E. Velocity Way, Mesa, Arizona 85212 for an MRO facility for fixed wing or rotor aircraft or aircraft parts, aviation parts fabrication, modification and installation and related aircraft maintenance, repair and overhaul services.

Business Development Director Shea Joachim provided a brief overview of the existing facility, the project scope, and proposed action. Chairman Serdy inquired about the new product lines being proposed for the expansion. Mr. Joachim stated that Able will be adding operations related to aircraft landing gear and helicopter propellers.

**Mayor John Giles moved to approve Resolution No. 18-32.
Mayor Gail Barney seconded the motion. The motion was carried
unanimously.**

- 7. Board Member Comments/Announcements.**

There were no comments/announcements.

- 8. Next Meeting:** Tuesday, September 18, 2018 at 9:00 a.m. in the Board Room (Saguaro A&B) of the Gateway Administration Building, 5835 South Sossaman Road, Mesa, Arizona. There will not be a meeting in August.

- 9. Adjournment.**

The meeting adjourned at 9:25 a.m.

Dated this ____ day of _____, 20____.

Maria E. Gonzalez, Clerk of the Board