



VENDOR ELECTRONIC PAYMENT REQUEST FORM

Mesa Gateway Airport Authority
5835 S. Sossaman Road
Mesa, AZ 85212

Mesa Gateway Airport Authority (MGAA) Accounts Payable is now able to offer electronic payments via the automated clearinghouse (ACH). You will no longer have to receive checks by mail and deposit them into your bank. Instead, you can authorize MGAA and your bank to handle the transaction for you. Your payment will be electronically deposited via ACH into your designated bank account. Sign up now by completing and returning this form to ap@gatewayairport.com. MGAA will verify banking information with your accounting department. If you need additional information, call the Accounts Payable Department at 480-988-7619 or email us at ap@gatewayairport.com.

Authorization Agreement for ACH Electronic Payments

I (we) hereby authorize MGAA to initiate credit (deposit) entries to our account indicated at the financial institution named below:

New _____ or Change _____

Vendor Name _____

Address _____

Email Address _____

Financial Institution _____ Routing # _____

Bank Account # _____ Checking _____ or Savings _____

I certify that the information above is true and correct, and that I, as a representative for the above-named company, hereby authorize MGAA Accounts Payable to electronically deposit payments to the designated bank account. This authority remains in full force until MGAA Accounts Payable receives written notification requesting a change or cancellation.

Signature _____

Date _____

Print Name _____

Contact # _____

Print Title _____

For Mesa Gateway Airport Authority Use Only

Vendor Rep. Name _____

Job Title _____

Verified by _____

Date _____