



**MINUTES OF PUBLIC MEETING OF THE  
PHOENIX-MESA GATEWAY AIRPORT AUTHORITY  
BOARD OF DIRECTORS | March 19, 2019**

A public meeting of the Phoenix-Mesa Gateway Airport Authority was convened on Tuesday, March 19, 2019, beginning at 9:00 a.m. in the Board Room (Saguaro A & B) of the Gateway Administration Building, 5835 S Sossaman Road, Mesa, Arizona.

**Members Present**

Mayor Jeff Serdy, Apache Junction  
Lt. Governor Robert Stone, Gila River  
Indian Community  
Mayor Gail Barney, Queen Creek  
Mayor Thelda Williams, Phoenix  
Mayor John Giles, Mesa  
Mayor Jordan Ray, Gilbert

**Airport Staff Present**

J. Brian O'Neill, Executive Director/CEO  
Scott Brownlee, Deputy Director/COO  
Chuck Odom, CFO  
Maria Gonzalez, Clerk of the Board  
Jill Casson Owen, Attorney

**Guests Present**

Aric Bopp, City of Mesa  
Matt Busby, City of Apache Junction  
Tracy Corman, Town of Queen Creek  
John Cox, Garver  
Monica D'Ortenzio, Town of Gilbert  
Monica Farrell, Sletten Companies  
Ken Halverson, JetStrip  
Benjamin Hernandez, Arizona Spaceport  
Alliance/Keyser  
Fred Himovitz, HPI  
Brian Howard, CEI  
Jim Lauer, DPR

Karyn MacVean, Arizona Spaceport  
Alliance/Keyser  
Pearl Meza, City of Phoenix  
Casey Moss, KEB Enterprises  
Ward Nichols, ASU  
Carolina Potts, City of Phoenix  
Bryant Powell, City of Apache Junction  
Lori Richardson, C&S  
Scott Sauve  
Brad Schnepf, Marnell Properties  
Angela Talbot, JE Dunn Construction  
Bob Winrow, WSP

**1. Call to Order** at 9:05 a.m. (Mayor Jeff Serdy)

**2. Call to the Public.**

There were no public comments.

**3. Executive Director's Report.** - J. Brian O'Neill, A.A.E., Executive Director/CEO

Executive Director O'Neill provided a briefing on PMGAA financial performance, passenger activity, the community noise report, and an update on various Airport projects. Fiscal Year-to-Date Net Operating Income is \$1,367,213.

- Air Service Development Update - staff attended the 2019 Mead & Hunt Air Service Development Conference in Scottsdale for scheduled meetings with various airlines to share Gateway Airport's story and discuss opportunities for potential service.

- Taxiway Charlie is an approximately \$10 MM project that is scheduled for completion at the end of April. This project will provide more taxiway infrastructure to improve the efficiency of the airfield and provide for additional aviation-related development opportunities for the east side of the Airport.
- The Checked Baggage Make-up and Baggage Claim Expansion Project has proven to be an enormous benefit for the Airport and tenants appreciate the Board's support and approval of this important infrastructure enhancement project. With the additional flight activity during March, the additional capacity and efficiency of these projects enhanced the customer service experience and prevented substantial system bottlenecks.
- Gateway Aviation Center Grand Reopening will be held on April 16, 2019 immediately after the PMGAA Board meeting. PMGAA is creating a first-class facility with significant improvements and additional amenities for the Airport's growing general aviation, corporate, and military customers.
- The design for the new Air Traffic Control Tower is progressing. This new tower will serve as an aviation monument for the Phoenix East Valley.
- PMGAA Staff continues to work closely with the congressional delegation and local officials to ensure we are at the top of the list to receive monies from the \$1 B Infrastructure Initiative. PMGAA hopes it will receive good news and construction on the new tower could begin by the end of 2020.

**4. SkyBridge Master Plan Update - Shea Joachim, CEcD, Business Development Director**

Mr. Joachim provided a brief overview of the various components of the SkyBridge Arizona Initial Master Plan. Acceptance of the plan would be subject to the Federal Aviation Administrations' issuance of a Finding of No Significant Impact (FONSI) for the ongoing Environmental Assessment (EA).

Mayor Williams expressed concern regarding some language included in Resolution 19-17 (Agenda Item #8) and asked to have it amended as it currently gives carte blanche to the Board Chairman or the Executive Director/CEO to make subsequent modifications to the agreement.

Further discussion ensued, and Executive Director O'Neill requested to defer the conversation until Agenda Item #8.

**5. Consent Agenda.**

- a) **Minutes** of the Board Meeting held on **February 19, 2019.**
- b) **Resolution No. 19-12** - Authorizing a terminal advertising agreement with **Fort McDowell Yavapai Nation** for four light boxes, one column wrap, and one wall graphic. The agreement term is two years, commencing on April 1, 2019, payable at a monthly rate of \$5,100.
- c) **Resolution No. 19-13** - Authorizing a contract with **TSG Constructors, LLC** to provide Final Design and Construction Services to improve the Rental Car Ready Lot with Covered Parking under CIP 1049, in an amount not-to-exceed \$396,796.36.

- d) **Resolution No. 19-14** - Authorizing a facility lease agreement with **Able Aerospace Services, Inc.** for the hangar located at 6262 S. Taxiway Circle, Mesa, AZ 85212. The lease term is one year.

**Mayor John Giles moved to approve the Consent Agenda**  
**Mayor Thelda Williams seconded the motion.**  
**The motion was carried unanimously.**

**Consideration and Possible Approval of:**

6. **Resolution No. 19-15** - Adoption of the proposed **Operating Budget, Capital Budget, and Member Government Contributions** for the fiscal year ending June 30, 2020.

Mayor Williams distributed a letter from the City of Phoenix to the Board proposing that the Board vote to reduce member contributions by 1/3 for the next three years beginning in the next budget cycle.

**Mayor Thelda Williams moved to approve Resolution No. 19-15**  
**Lt. Governor Robert Stone seconded the motion.**  
**The motion was carried unanimously.**

The request to entertain a motion to have a future discussion regarding City of Phoenix's letter.

**Mayor Thelda Williams moved for future consideration and action**  
**regarding the City of Phoenix's letter.**  
**Mayor Gail Barney seconded the motion.**  
**The motion was carried unanimously.**

7. **Resolution No. 19-16** - Adoption of the revised **Airport Rates and Charges** schedule with an effective date of April 1, 2019.

**Mayor John Giles moved to approve Resolution No. 19-16**  
**Mayor Thelda Williams seconded the motion.**  
**The motion was carried unanimously.**

8. **Resolution No. 19-17** - Authorizing the **SkyBridge** Arizona Initial Master Plan and Park Property Governance Documents as described in the Master Development Agreement dated November 21, 2017 subject to a future issuance of a Finding of No Significant Impact (FONSI) by the Federal Aviation Administration.

In continuation of the discussion held on Agenda Item #4 (SkyBridge Master Plan Update), the Board agreed to amend the resolution language as follows: "The Board of Directors of the Authority hereby authorizes the Chair **and** Executive Director/CEO **upon consultation with primary legal counsel** to approve such insertions, deletions..."

**Mayor Thelda Williams moved to approve Resolution No. 19-17**  
**Councilmember Jordan Ray seconded the motion.**  
**The motion was carried unanimously.**

*Mayor Giles left the meeting at 9:46 a.m.*

**9. Board Member Comments/Announcements.**

Mayor Williams shared that during a business trip to Hermosillo, Mexico, a topic of interest was direct air service from Arizona to Hermosillo. Currently there is just one flight from Phoenix to Hermosillo. Mayor Williams was pleasantly surprised at how many people have dual businesses in the U.S./Mexico or live in the US with a business in Mexico. She then asked if PMGAA staff could have a discussion with Allegiant regarding future nonstop service to Hermosillo.

Executive Director O'Neill stated that Gateway Airport would need to construct a Federal Inspection Services (FIS) Facility staffed by U.S. Customs and Border Protection personnel in order to facilitate commercial passenger service to destinations in Mexico. Currently, Gateway Airport has a General Aviation (GA) U.S. Customs and Border Protection facility and cannot accommodate international aircraft arrivals with twenty seats or greater. The only international commercial activity at Gateway Airport is from select Canadian destinations that offer U.S. Customs and Border Protection pre-clearance services. If certain Mexican destinations were to be included in the U.S. Customs and Border Protection Pre-Clearance Program, then Gateway Airport could certainly pursue nonstop service to those destinations.

Mayor Williams asked staff to keep Hermosillo on their radar.

**10. Next Meeting: Tuesday, April 16, 2019** at 9:00 a.m. in the Board Room (Saguaro A&B) of the Gateway Administration Building, 5835 S Sossaman Road, Mesa, Arizona.

**11. Adjournment.**

The meeting adjourned at 9:51 a.m.

Dated this 16<sup>th</sup> day of April, 2019.



---

Maria E. Gonzalez, Clerk of the Board