



**MINUTES OF PUBLIC MEETING OF THE
PHOENIX-MESA GATEWAY AIRPORT AUTHORITY
BOARD OF DIRECTORS | March 17, 2020**

A public meeting of the Phoenix-Mesa Gateway Airport Authority (PMGAA) was convened on Tuesday, March 17, 2020, beginning at 9:00 a.m. in the Board Room (Saguaro A&B) of the Gateway Administration Building, 5835 S Sossaman Road, Mesa, Arizona

Members Present

Lt. Governor Robert Stone, Gila River Indian Community (*via telephone*)
Mayor Gail Barney, Queen Creek (*via telephone*)
Councilwoman Thelda Williams, Phoenix *
Mayor John Giles, Mesa (*via telephone*)
Councilmember Jordan Ray, Gilbert (*via telephone*)
Mayor Jeff Serdy, Apache Junction

** Neither present nor represented*

Airport Staff Present

J. Brian O'Neill, Executive Director/CEO
Scott Brownlee, Deputy Director/COO
Chuck Odom, CFO
Misty Johnson, Clerk of the Board
Jill Casson Owen, Attorney (*via telephone*)

Guests Present

None

1. **Call to Order** at 9:03 a.m. (Lt. Governor Robert Stone)
2. **Pledge of Allegiance.**
3. **Call to the Public.**
There were no public comments.
4. **Executive Director's Report.** - J. Brian O'Neill, A.A.E., Executive Director/CEO
Executive Director O'Neill provided a briefing on PMGAA financial performance, passenger activity, the community noise report, and various Airport projects. Fiscal Year-to-Date (FYTD) Net Operating Income is \$2,279,114.

- **Coronavirus Pandemic Initiatives -**

To effectively and efficiently react to the rapidly changing environment during the coronavirus pandemic, PMGAA has initiated the Pandemic Response Plan. All business travel has been suspended until further notice. The cleaning contractor has been instructed to be extra vigilant with high-touch areas in the terminal and other PMGAA buildings. Non-essential operational expenditures are postponed. All employees exhibiting coronavirus symptoms are requested to self-report to their supervisor immediately. Possible telecommuting opportunities are being explored on a case-by-case basis. Regularly scheduled Gateway Airport stakeholder coordination meetings are being conducted during the outbreak.

- The previously scheduled SkyBridge Arizona Groundbreaking Ceremony for the new 82,500 SF hangar at Lot 107 which had been planned for this morning has been postponed until further notice. It is anticipated that SkyBridge Arizona will receive their Finding of No Significant Impact (FONSI) for their FAA Environmental Assessment by the end of March. Once they receive their FONSI, they will be able to move forward with their investment of \$25 - \$40 million dollars in horizontal infrastructure.
- Aviation Performance Solutions (APS) held a groundbreaking ceremony on February 18, 2020 for their 65,000 SF office/hangar complex that will serve as the company's headquarters.
- On February 26, 2020, PMGAA hosted Aviation Career Education (ACE) Day inviting 750 students, teachers, and chaperones from Higley Unified School District. Several aircraft including a KC-135, F-16 & F-35 were available on display to students. Deputy Director Scott Brownlee spoke about his pathway into aviation while the pilots of the aircraft on display answered questions from the students. Credit goes to Community and Government Relations Director Ryan Smith, Community Relations Manager Brian Sexton, and the rest of the team for a successful event.
- Taxiway Kilo is under reconstruction to fix a non-compliant connection to Runway 30L/12R. Phase II completion has been marred with rain delays. The completion date was originally expected to be mid-March 2020 but has now been extended until mid-April. PMGAA is working with the local communities to help set realistic expectations for when the temporary flight paths will return to normal.
- PMGAA Engineering and Marketing Departments collaborated to create a "to-scale rendering" of Gateway Airport's new Air Traffic Control Tower. The new tower will be 50% larger and will double the controller cab space. Construction is planned to begin in September 2020. It is uncertain if the economic effects of the coronavirus pandemic will have any impact on this project. Mayor Serdy asked what will happen with the old tower. Executive Director O'Neill replied the current tower will remain in place until the new tower is complete. The top section will be removed, and the lower two levels of the tower will remain and used for equipment storage.
- The earthwork for the relocation of the Ellsworth Channel continues, with active trenching of the new channel underway. This project is being funded with \$11 million in passenger facility charges (PFC) to relocate a portion of the channel that bisects an area on the eastside of the property. This relocation will allow for a contiguous development of all 700 acres.
- O.H.S.O. Brewery has opened in the commercial passenger terminal. With the reduction of flight and passenger activity due to the coronavirus pandemic, all the terminal concessionaires are struggling. Mayor Barney asked if there is any information available regarding the Airport Stimulus Package. Executive Director O'Neill said PMGAA is currently working with the Congressional Delegation to gather information on the anticipated financial impact of a prolonged aviation industry slow-down.

5. Consent Agenda

- a) **Minutes** of the Board Meeting held on **February 18, 2020**.
- b) **Resolution No. 20-08** Authorizing annual changes to the Airport Rules and Regulations.

- c) **Resolution No. 20-09** Authorizing the filing of grant applications including agreeing to all understandings and assurances contained therein; and, authorizing the acceptance and execution of any Federal Aviation Administration (FAA) or other Federal Agency, State of Arizona, Arizona County or Arizona Local Municipal grant offer(s), applied for or received between July 1, 2020 and June 30, 2021 by the Chair of the Authority, the Executive Director/CEO, Deputy Director/COO or Chief Financial Officer/CFO.
- d) **Resolution No. 20-10** Authorizing the Executive Director/CEO to sign an easement agreement with Salt River Project (SRP) for an electrical transmission line along the relocated Ellsworth channel.
- e) **Resolution No. 20-11** Authorizing the purchase of unleaded and diesel fuel from the lowest priced State contract vendor at market prices for Airport Authority use and resale in the amount of \$100,000.
- f) **Resolution No. 20-12** Authorizing an Amendment 4 to the Master Development Agreement with Mesa SkyBridge, LLC for the Gateway Aerospace Park generally located at the southeast corner of Sossaman Road and Velocity Way to modify the outside contingency date with respect to the FONSI. The effective date of this Amendment 4 is March 18, 2020.
- g) **Resolution No. 20-13** Authorizing the purchase from Frequentis USA, Inc. for the installation and integration of smartMET in an amount not-to-exceed \$68,000.

Mayor Jeff Serdy moved to approve the Consent Agenda
Mayor John Giles seconded the motion.
The motion was carried unanimously.

Consideration and Possible Approval of:

- 6. **Resolution No. 20-14** Adoption of the proposed Operating Budget, Capital Budget, and Member Government Contributions for the fiscal year ending June 30, 2021.

Councilmember Jordan Ray moved to approve Resolution No. 20-14
Mayor Jeff Serdy seconded the motion.
The motion was carried unanimously.

- 7. **Resolution No. 20-15** Adoption of the revised Airport Rates and Charges schedule with an effective date of April 1, 2020.

Mayor Jeff Serdy moved to approve Resolution No. 20-15
Mayor Gail Barney seconded the motion.
The motion was carried unanimously.

8. Board Member Comments/Announcements.

Mayor Serdy commented that the postponement of events due to the pandemic should make for a very busy September and October assuming all events will be rescheduled. Executive Director O'Neill stated the situation is fluid and he will keep the Board updated on the latest impact to PMGAA.

9. Next Meeting: Tuesday, April 21, 2020 at 9:00 a.m. in the Board Room (Saguaro A&B) of the Gateway Administration Building, 5835 S Sossaman Road, Mesa, Arizona.

10. Adjournment.

The meeting adjourned at 9:27 a.m.

Dated this _____ day of _____ 2020.

Misty Johnson, Clerk of the Board