

**MINUTES OF PUBLIC MEETING OF THE
PHOENIX-MESA GATEWAY AIRPORT AUTHORITY
BOARD OF DIRECTORS | December 20, 2022**

A public meeting of the Phoenix-Mesa Gateway Airport Authority (PMGAA) was convened on Tuesday, December 20, 2022, beginning at 9:00 a.m. in the Board Room (Saguaro A&B) of the Gateway Administration Building, 5835 S Sossaman Road, Mesa, Arizona.

Members Present

Mayor Brigitte Peterson, Gilbert
Councilmember Jim Waring, Phoenix (*via audioconference*)
Mayor Chip Wilson, Apache Junction
Lt. Governor Monica Antone, Gila River Indian Community (*via audioconference*)
Vice Mayor Jeff Brown, Queen Creek
Mayor John Giles, Mesa
** Neither present nor represented*

Airport Staff Present

J. Brian O'Neill, Executive Director/CEO
Scott Brownlee, Deputy Director/COO
Chuck Odom, CFO
Misty Johnson, Clerk of the Board
Jill Casson Owen, Attorney

1. **Call to Order** at 9:00 a.m. (Mayor Peterson, Chair)
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Call to the Public**
There were no public comments.
5. **Executive Director's Report** – J. Brian O'Neill, A.A.E., Executive Director/CEO
Executive Director O'Neill provided a briefing on PMGAA financial performance, passenger activity, the community noise report, and various Airport projects.
 - Fiscal Year-to-Date (FYTD) Net Operating Income is \$827,634.
 - Record setting passenger activity in October! (150,846 total passengers)
 - 2022 Authority accomplishments includes:
 - Record-Setting Commercial Passenger Activity
 - Record-Setting Financial Performance and Clean Financial Audit
 - Exceptional 14 CFR Part 139 Certification Inspection and TSA Security Inspection
 - Successful Triennial Live Emergency Preparedness Exercise
 - Increased Commercial Air Service
 - Supported SkyBridge Arizona and Gateway**East** Master Developments
 - Dedicated New Air Traffic Control Tower
 - Constructed North Aircraft Overnight Parking Pad
 - Expanded TSA Security Screening Checkpoint
 - Replaced Parking Revenue Control System
 - Constructed Alpha Apron Phase III
 - Expanded Ray Road Economy Parking Lot

- Constructed New Terminal Tenant Parking Lot
- Completed Rental Car Return Lot Reconstruction
- Implemented Classification and Compensation Study Recommendations
- Retained Executive Team and All Department Directors
- Maintained Comprehensive Community Relations Program
- Increased Number of Terminal Volunteers in the A.V.I.A.T.O.R. Program
- 2023 Program of Work includes the following:
 - Record-Setting Commercial Passenger Activity
 - Record-Setting Financial Performance, Clean Financial Audit, and BIL Funding
 - Exceptional 14 CFR Part 139 Certification Inspection and TSA Security Inspection
 - Complete Gateway Tomorrow East Side Terminal Planning Study
 - Increase Commercial Air Service – New Destinations and a New Airline
 - Support SkyBridge Arizona and Gateway *East* Master Developments
 - Successfully Open Gulfstream’s New Facility and Virgin Galactic’s First Hangar
 - Complete Enclosed Pedestrian Walkway
 - Complete Gulfstream Taxiway Connectors
 - Complete Center Runway Reconstruction
 - Complete Alpha Apron Phase IV
 - Complete Rental Car Care Facility
 - Continue Fuel Farm Storage Expansion (substantial completion 1/15/2024)
 - Continue Work on Terminal Addition (substantial completion 1/4/2024)
 - Support City of Mesa’s East Side Infrastructure Projects
 - Retain Executive Team and All Department Directors
 - Maintain Comprehensive Community Relations Program
 - Increase Number of Terminal Volunteers in the A.V.I.A.T.O.R. Program

6. Consent Agenda

- a) **Minutes** of the Board Meeting held on **November 15, 2022**.
- b) **Resolution No. 22-74** – Adopting the revised **Airport Rates and Charges** schedule with an effective date of January 1, 2023.
- c) **Resolution No. 22-75** – Approving a one-year Air Carrier Operating Agreement with **Allegiant Air, LLC**.
- d) **Resolution No. 22-76** – Authorizing services with **Universal Protection Service, LP dba Allied Universal Security Services (Allied)** to provide unarmed security guard services annually. Labor is a variable amount based on demand. Hourly labor rates, which include fringe benefits, for year one of the contract are below and may be adjusted on an annual basis:

<u>Description</u>	<u>Est. Weekly Hours</u>	<u>Billable Rate</u>
Standard security guard - regular time	60	\$27.44
Standard security guard - overtime	10	\$41.16
<u>Description</u>	<u>Est. Annual Hours</u>	<u>Billable Rate</u>
Standard security guard - holiday time	120	\$41.16

- e) **Resolution No. 22-77** – Authorizing a contract with **Flagship Airport Services, Inc. (Flagship)** for janitorial services at a fixed management fee, in an amount of \$617,336.60 beginning January 1, 2023, for three years with two (2) one-year renewal options in amounts of \$218,247.23 and

\$224,794.65 respectively each year. This amount does not include labor, which is a variable amount based on demand. Hourly labor rates, which include fringe benefits, for year one of the contract are below and will be adjusted on an annual basis:

Supervisors:	\$25.41
Janitors:	\$21.40
Porters:	\$20.86
Floor Technicians:	\$22.98

- f) **Resolution No. 22-78** – Authorizing a purchase with **CDW Government, Inc. (CDW-G)** for a technology refresh of a Storage Area Network (SAN) system in an amount not to exceed \$131,565.34.
- g) **Resolution No. 22-79** – Approving the renewal of the Ground Transportation License Agreement between **Turo, Inc.** and Phoenix-Mesa Gateway Airport Authority.
- h) **Resolution No. 22-80** – Authorizing a facility lease agreement with **Essential Turbines, Inc.** for the property located at 7808 East Velocity Way, Mesa, AZ 85212 with an Effective Date of January 1st, 2023. The initial Term is for three (3) years, with no options to extend.
- i) **Resolution No. 22-81** – Authorizing a three-year contract with two additional one-year extension periods at the sole option of Phoenix-Mesa Gateway Airport Authority, with **Alliant Insurance Services, Inc. (Alliant)** for Insurance Broker Services in an amount not to exceed \$265,000 over the five (5) year period.

**Vice Mayor Jeff Brown moved to approve the Consent Agenda.
Mayor Chip Wilson seconded the motion.
The motion was carried unanimously.**

Consideration and Possible Approval of:

- 8. **Resolution No. 22-82** Approving a Construction Manager at Risk (CMAR) Construction Services Contract and GMP 1 Early Works Procurement for the Fuel Farm Expansion Project with **KEAR Civil Corp. (KEAR)**, in an amount not to exceed \$1,678,587.20 under CIP 1224.

**Mayor Chip Wilson moved to approve Resolution No. 22-82.
Mayor John Giles seconded the motion.**

9. Board Member Comments/Announcements.

Mayor Peterson extended holiday wishes to all.

- 10. **Next Meeting: Tuesday, January 17, 2023** at 9:00 a.m. in the Board Room (Saguaro A&B) of the Gateway Administration Building, 5835 S Sossaman Road, Mesa, Arizona. Members of the Phoenix-Mesa Gateway Airport Authority may attend either in person or by telephone/videoconference.

11. Adjournment.

The meeting adjourned at 9:14 a.m.

Dated this _____ day of _____ 20____.

Misty Johnson, Clerk of the Board